



MINUTES OF THE KENORA DISTRICT BEST START NETWORK MEETING

Held Wednesday March 25, 2009

at the Kenora District Services Board Office in Dryden

- Present:** Barb Avanthey, Healthy Generations Coalition-Dryden, Ignace Vermilion Bay, Wabigoon, Best Start Hubs
Arlene Williams, Community Action Program for Children
Janice Radburn, Keewatin Patricia District School Board
Al Cesuinas, Northwest Catholic District School Board
Bob Onysko, Kenora Patricia Child and Family Services
Sarah Stevenson, Kenora District Services Board Children's Programs
Mickey Samsal, Kenora District Services Board, Recording Secretary
- Teleconference:** Lynn Carlson, Kenora District Child Care Operators, Dryden Children's Resource Centre
Leanne Mineault, Lake of the Woods Child Development Center (Best Start Hubs)
Clarise Henrickson, Waninawakang Aboriginal Head Start
Donna Cutler, Local Service System Management Table
Kim Gardiman, Northwestern Health Unit
Kelly Williams, Kenora Association for Community Living, Kenora Family Connection Coalition
- Regrets:** Debby Cousineau, North Words
Janet Paterson, Patricia Centre for Children and Youth
Karin Laviolette, Child & Family Health Network – Sioux Lookout, Hudson
Rhonda Brezinski, Dryden Children's Resource Centre
Nancy Phinney, Kenora Catholic School Board
Sandra Russell, MCYS/MCSS
Karen Ingebrigtsen, Patricia Centre for Children and Youth
Nora Kolmel, Red Lake Area Combined Separate School Board
Helen Clark, Kenora District Services Board, Ontario Works
- Absent:** April Loyd, Reproductive Health Network-Red Lake Ear Falls

1. Welcome/Introductions

Due to weather conditions Barb Avanthey Chaired the meeting as Kelly and Lynn attended via teleconference.

Barb welcomed everyone at all sites. Members that were present/teleconference introduced themselves.

2. Review/Approval of Minutes

Moved by Donna; Seconded by Sarah

That the minutes of the January 28, 2009 meeting be approved, as amended.

Barb requested that the New Generation Coalition name be changed to read
“Healthy Generation Coalition”

CARRIED

3. Old Business

a) Terms of Reference:

The Terms of Reference were reviewed and changes will be made as decided.

Best Start Hubs will be identified under Early Learning and Care Programs.

A section will be added identifying the Community Coalitions as advisories to the Network and outlining the Coalitions role.

ACTION: Leanne will provide a fact sheet in regards to the Roles of the Community Coalitions. Leanne and Barb will provide information about the Best Start Hubs to be included in the Terms of Reference.

ACTION: It was decided that Membership of the stakeholders will need to be an agenda item at the May meeting.

b) Best Start Integrated Status Update 2008/09 (review):

Best Start Integrated Update was reviewed by all stakeholders.

c) 2009 Best Start Planning Budget:

**Network Support from KDSB - \$10,000 – approved*

**All other requests will be deferred until May*

d) Kelly shared the decisions made by herself Leanne and Sarah on behalf of the Network for the Best Start Hub Capital Dollars that were distributed as follows:

<i>Dryden Best Start Hub</i>	<i>\$2,539.00</i>
<i>Ear Falls Best Start Hub</i>	<i>\$10,475.32</i>
<i>Ignace Best Start Hub</i>	<i>\$2,204.58</i>
<i>Red lake Best Start Hub</i>	<i>\$6,420.10</i>
<i>Sioux Lookout Best Start Hub</i>	<i>\$250.00</i>

e) 2008 Financial:

Sarah presented a report on the 2008 Best Start Planning Dollars.

USE of FUNDS	AMOUNT SPENT in 2008
Network Support from KDSB	10,000
Communication Sub-committee	724
Advertising	3,998
Caring and Sharing Sub-committee Events	3,345
Network Travel*	2,708
Translation	840
Understanding the Early Years North	4,000
Meetings	1,367
Other	115
Forward	1,703
Total Planning Dollars	28,800
*Travel costs were minimal as Lynn was able to book inexpensive flights for the Best start Symposium.	

4. Update from the Ministry (regrets Sandra Russell)**5. Update from the Regional French Language Network**

The Network received a letter from Jocelyne Belanger, Conseil Scolaire de District Catholique des Auroles boreales responding to inquiries of participating on the Kenora Best Start Network. Jocelyne asked if any agencies are capable offering programs in French at the schools they are responsible for. Most agencies in the district are using translators for their programs, as needed. **ACTION:** Kelly will respond with a letter on behalf of the Network.

6. Child Care Fee Subsidy and Kenora Patricia Child and Family Services

Bob presented situations where child care fee subsidy was discontinued by Kenora District Services Board when Kenora Patricia Child and Family Services (KPCFS) became involved with the family. Sarah shared the KDSB policies that are in place to support families. **ACTION:** Sarah and Bob will meet to discuss and develop a protocol for Child Care programs and KPCFS, when children and families are linked with KPCFS. Protocol will then be discussed with Kelly and Lynn for feedback from Child Care Operators.

7. Membership

a) A letter and a flowchart have been created for all new members joining the Network. Sarah will be emailing these documents and would like any suggestions or feedback.

b) Lynn reminded Network Members to email her notification of who they represent at the Network, for the roll out of the Best Start Partner Decal.

ACTION: Network members are to email Lynn as to whom they represent at the Network Table.

8. Updates from Network Partners

Early Learning and Care Programs: Kids Zone is renovating their daycare. Once the renovations are completed their licence will change to accommodate 9 Infants, 15 Toddlers and 24 Preschoolers with a 20% mix.

Best Start Hubs: Leanne reported dates for Best Start Hub Opening Celebrations that will be occurring. The Ear Falls opening will be April 22. There will be a Best Start Hub Co-ordinators meeting April 30/May1. The new service description schedule will be discussed at this meeting.

ACTION: Leanne will email future dates for the Red Lake and Pickle Lake openings.

Northwestern Health Unit: Kim advised that the Healthy Babies Healthy Children (HBHC) nurses will be receiving training, Engaging Hard to Reach Families and Cultural Sensitivity Training. Engaging Hard to Reach Families is available to all agencies by contacting Kim. Cultural Sensitivity Training is available to all agencies by contacting Laurie McIvor.

LSSMT: Donna mentioned that the LSSMT meeting was cancelled so she did not have anything to report.

Ontario Works: As reported by Sarah, Ontario Works will be uploaded to the KDSB on April 1/09.

Infant Development Programs: Kelly reported that this program is under Ministry review. The consultants have been to the program in Kenora and the reviews are long and in-depth.

9. Update from the Community Coalitions

Healthy Generation Coalition

Barb shared the Community Parenting Inventory. Aboriginal families are accessing Community resources. Arlene explained her program in Wabigoon. Arlene mentioned that Laurie is doing sessions at CAPC and at the Best Start Hubs in Dryden. They are very well attended.

Kenora Family Connection Coalition

Kelly advised that their attendance has improved since her last report. She believes this is a great opportunity to build partnerships and that their role is to identify gaps in service.

10. Understanding the Early Years North Report

Leanne informed the Network that the presentation was a success. Since not all Network members were able to attend, Leanne offered that the Data Analysis Co-ordinator could come and present the report to the Network.

ACTION: Presentation on Understanding the Early Years North Report will be on the Agenda for the September meeting.

11. Other Business

a) Sarah gave an overview of the 2009 Caring & Sharing Plan. A full day Caring and Sharing event is being planned for the fall. Sarah asked if the agencies would be interested in providing presenters at this event. If so, would they like to see the event being held on a Saturday or a weekday? Members agreed that Saturday would work better.

b) Al shared with the Network funding that was allotted to School Boards in order for them to partner with other agencies to improve children's success in school called Student Support Leadership Initiative.

ACTION: Al will email Sarah information. Sarah will forward to Network members.

ACTION: Sarah will inquire with other School Boards about the funding.

c) Donna shared that the Northwestern Health Unit had statistics on the Birth Rates in the Kenora District and asked if Network members would be interested in a presentation on this topic.

ACTION: Donna and Kim will provide a presentation for the May meeting on Kenora District Birth Statistics.

d) Leanne shared that Universal Screening is a service that is identified in the Best Start Hub Service Description as a service coordinated through the Hub. It was suggested that a subcommittee be created of those stakeholders involved.

ACTION: It was decided that Universal Screening and how agencies could partner to provide this service should be an agenda item for the May Network meeting.

Next Meeting Date

Leanne requested the May 27th meeting be moved to another date.

ACTION: Next Meeting, May 20, 2009 at 10:00 a.m.

Adjournment

As there was no further business, the meeting adjourned at 2:20 p.m.